Godavari Foundation's



DR. ULHAS PATIL MEDICAL COLLEGE & HOSPITAL,

Recognized by Medical Council of India, Approved by Central Govt. of India, New Delhi,
Letter no. MCI-34(41)/2012-med./158127, dated 05/02/2013

Affiliated to Maharashtra University of Health Sciences, Nashik [College Code-1306]

Jalgaon-Bhusawal Road, NH-6, Jalgaon Kh, Tal. & Dist. Jalgaon 425309

Tel. No. (0257)2366657, 2366678 Fax No. 0257-2366648

Email ID: <u>dupmcj@yahoo.in</u> Web Site: <u>www.dupmc.ac.in</u>

Examination Reforms

2016 - Examination is carried as per MUHS

Demo of online submission of internal assessment marks through online portal software.

Guidelines of online submission of internal assessment marks through online portal software.

2017 – Updated Guidelines on online submission of internal assessment marks through online portal software.

2018 - CAP manual 2018 exam updated is provided.

2019 - CAP manual 2019 exam updated is provided.

Introduced Foundation course for first MBBS students.

Introduction of Competency based education.

Introduction of AETCOM module for better Attitude, Ethics & Communication.

Introduction of OSPE/OSCE for conduct of practical examination.

New evaluation system is introduced for internal examinations.

Structures proposed log book is introduced.

2020 – Introduction of conduct of online classes and internal examination during COVID – 19 crises as emergency remedy.

2021 - Introduction of conduct of online classes and internal examination during COVID – 19 crises as emergency remedy.

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Dr.Ulhas Patil Medical College & Hospital, Jalgaon Kh.

Co-ordinator
Central Exam Cell.



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

(An ISO 9001:2008 Certified University)

दिंडोरी रोड, म्हसरुळ, नाशिक - ४२२००४ Dindori Road, Mhasrul, Nashik - 422004

EPABX: 0253-2539100/300, Ph.:2539250/265/289

E-mail: online@muhs.ac.in, Website: www.practical.muhs.edu.in

डॉ. कालिदास द.चव्हाण एम.बी.बी.एस., एम.बी. (त्यायवेशकशास्त्र) परीक्षा नियंत्रक

Dr. Kalidas D. Chavan
M.B.B.S., M.D. (Forensic Medicine)
Controller of Examinations

Date: 05/11/2016

Ref.No. MUHS/XC/ 708/2016

By Email

CONFIDENTIAL EXAMINATION CIRCULAR NO. 76/2016

To,

The Dean/Principal Affiliated U.G. and P.G. Colleges, MUHS, Nashik.

Sub. : Demo of Online Submission of Internal Assessment Marks w.e.f. Winter-2016

Examinations through Online Software.

Ref.: Examination Circular No.75/2016 dated 02/11/2016.

Sir/Madam,

In connection to the above referred circular, it is hereby informed to all the concerned (Dean / Principal / H.O.D) that the University is introducing software system of 'Online Submission of Internal Assessment Examination Marks' w.e.f. Winter-2016 Examinations and as such a demo version is designed by the University for the Colleges to get acquainted with this system as well as get feedback.

All H.O.D. of the Colleges are, therefore, requested to go through Trial/Demo of Online Submission of University Internal Assessment Examination Marks on the University website www.practical.muhs.edu.in on or before 10/11/2016 positively. The Dean/Principal of the College is hereby requested to inform the concerned H.O.D. and ensure that Trial/Demo of Online Submission of Internal Assessment Examination Marks for Winter-2016 Examination is completed by the respective H.O.D. The Colleges are also requested to provide necessary infrastructure (computer, internet, etc.) for smooth functioning of examination process. In case of any query about Online Submission of Internal Assessment Examination Marks, please write to the University with specific query & screenshot of error by email on online@muhs.ac.in on priority-basis for necessary action of the University.

It is the responsibility of the Dean/Principal/HOD to follow the existing Rules / Regulations / Direction / Ordinances / Circulars. University has prescribed following guidelines, the Dean/Principal/H.O.D. are requested to go through it.

Guidelines/Steps for Online Submissions of Marks

- 1) Log-on to website www.practical.muhs.edu.in by using the Username and password already provided to the Dean/Principal for Online Teachers Database / Downloading Hall Tickets, etc.
- After login, OTP will be sent on registered email-id of the respective College. On receipt of OTP, enter OTP and click "verify OTP".
- 3) After successfully entry of OTP, go to menu 'Internal Assessment->Internal Assessment Marks Submission' which shall open screen for entry of Internal Assessment Marks. Sample marks can be entered by the respective H.O.D. against student's dummy Seat Number.

- 4) On the online marks entry screen,
 - a) Select Subject by clicking 'Select'
 - b) Select Seat Number and Student Name
 - c) Specify Attendance and click 'Continue'
 - d) Enter Marks in 'Obtained' column and Click 'Next'
 - e) To enter marks in specific sub-head, click on respective sub-head's 'Edit' button.
- 5) After data entry of all the students for the subject, preview & verify marks by clicking "Preview and Print marklist", and clicking the "Click Here to open marklist". It will open the marklist in new tab / window. Verify the marklist as per instruction mentioned below in (a) to (h). You are also required to verify for correctness of overall format, wording and spelling of marklist of all subjects. A sample printed marklist is attached herewith as "Annexure-A" for your ready reference:
 - a) Part I Check Name of Examination (Winter-2016, etc.).
 - Part II Check whether Subject Name, Course Name, Centre Name, Min.Max.Marks, etc. are correctly reflected or not.
 - Part III Check Sub-head names from approved format of Internal Assessment Marklist.
 - d) Part IV Check Sub-head column Alpha-Name (A, B, C, D, etc.) from approved format of Internal Assessment Marklist.
 - e) Part V Check Maximum Marks allotted for each sub-head form approved format of Internal Assessment marklist.
 - f) Part VI Whether total marks are correctly reflected in main head column; IA (Theory), IA (Practical/Oral).
 - g) Part VII Whether attendance details are correctly reflected or not.
 - h) Part VIII Whether all marks are correctly reflected in marklist as entered by you.
- 6) After cross-checking of marklist, the H.O.D. shall submit the marklist by clicking 'Next->Submit All'. The screen will prompt as 'We have VERIFIED MARKS ENTERED ONLINE and we certify that the marks entered against each Seat Number are found correct'. Click 'Accept and Continue' button for final submission of marklist. Please note that once you have submitted the marks, it will not be available for any updation. If any correction is required, click 'Cancel' button for making corrections. If all marks entered found correct and you want to continue, then only click 'Accept and Continue'
- Please follow above mentioned steps for all batches and for all subjects for online submission of Internal Assessment exam marks.

In case of any queries about Online Submission of Internal Assessment Marks, please inform it by email at **online@muhs.ac.in**. This is demo version only and Final version with instructions will be subsequently notified by the University.

Controller of Examinations

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Dr. Kalidas D. Chavan M.B.B.S., M.D. (Forensic Medicine Controller of Examinations

Ref.No. MUHS/XP-2/2842/2017

Date: 20/04/2017

By Email

CONFIDENTIAL

EXAMINATION CIRCULAR NO.33/2017

To,

The Dean/Principal Affiliated U.G. and P.G. Colleges, MUHS, Nashik.

Online Submission of University Internal Assessment Marks by Online

software on for Summer-2017 Examination.

Ref.: 1) Examination Circular No.25/2017, dated 20/03/2017

2) Notification No. 09/2011, dated 11/03/2011

Sir/Madam,

In connection to above referred circular/notification, all H.O.D. of the Colleges are, therefore, requested to Submit Internal Assessment Marks between 21/04/2017 to 30/04/2017 positively.

- 1) It is the combined responsibility of the H.O.D. & Dean/Principal to submit online Internal Assessment Examination marks online to the University. Please follow above mentioned circulars/notification for more information..
- 2) After submission of online marks, the College shall take printout copy of Final Maarksheet & it shall be duly signed & cross checked by H.O.D. The marks entered on printed marksheet shall be the same which shall be entered in software also & then submit printed one copy duly sealed to the University within stipulated time period and keep second sealed copy of the printed marklist at College.
- 3) The College Coordinator in consultation with the Dean/Principal shall make all arrangement of submission of online marks submission to the University. The Dean/Principal of the college is requested to inform the respective H.O.D. regarding this circular.
- 4) It is responsibility Dean/Principal/H.O.D. of the follow existing Rules/Regulations/Direction/Circulars. The University has prescribed following guidelines; the Dean/Principal/H.O.D. are requested to go through it and requested to act as per guidelines mentioned overleaf:-

Guidelines/Steps for Online Submission of Marks

- 1) Log-on to website www.practical.muhs.edu.in by using the Username and Password already provided for downloading Hall tickets. If any College has not yet received Username or password or forgot Username/Password, then click on 'Forgot Username and Password' and follow steps specified and the system will send you username and password by SMS and Email.
- 2) After login, <u>OTP</u> will be sent on your registered <u>Email ID</u> of the college. After receipt of OTP, enter OTP and click "verify OTP".
- 3) After successfully entry of OTP, go to menu <u>'Internal Assessment->Internal Assessment</u>

 Marks Submission'.
- 4) On the online marks entry screen,
 - a) Select Subject by clicking 'Select'
 - b) Select Seat Number, Student Name
 - c) Click 'Show Marklist' after which marklist will be displayed.
 - d) Enter Marks in 'Obtained' column and press 'Enter' key 'or' Click 'Save' button.
 - e) To amend marks in specific sub-head, click on respective sub-head's 'Edit' button.
- During data entry of marks, the H.O.D. can preview marklist by clicking "Preview Marklist" and after again clicking on "| Click here to Open Marklist |", it will open marklist in new tab/window for review. Verify the marklist as per instruction mentioned below in (a) to (e).
- 6) After cross-checking of previewed marklist, the H.O.D. shall submit the marklist by clicking 'Submit Marklist'. The screen will prompt as 'We have VERIFIED MARKS ENTERED and we have certified that the marks entered against each Seat Number are found correct'. Click 'Accept and Continue' button for final submission of marklist. Please note that, once you have submitted the marks, it cannot be updated. If any correction required at this stage, click 'Cancel' button for make corrections. If all mark entered are found to be correct, then only click 'Accept and Continue'.
- 7) After 'Accept and Continue', take two print-out of Final Marklist by clicking 'Print Final Marklist' & verify the marklist as per instruction mentioned below in (a) to (e). The H.O.D. are also required to check overall format, wording and spelling of printed marklist.
 - a) Part I Check Name of Examination (Summer-2016, etc.).
 - b) Part II Check whether Subject Name, Course Name, Centre Name,
 Min.Max.Marks, etc. are correctly reflected or not as per data entry.
 - c) Part III Check Sub-head names from approved format of Internal Assessment Marklist.
 - d) Part IV Whether all marks are correctly reflected in marklist as entered by you.
- 8) Please follow above mentioned steps for all subjects for online submission of Internal Assessment exam marks.
- 9) The <u>Video File of Demo</u> is available on the website http://www.practical.muhs.edu.in

 If there are <u>any queries</u> about Online Submission of Internal Assessment Marks, please inform it by email at online@muhs.ac.in on priority basis.

 Thanking you.

Controller of Examinations

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